square, drain or water-way is to be opened, closed, extended, widened, graded or improved, or any property adjacent thereto, May pass or any other property injured or benefited by said street, alley, square, drain or water-way; they shall give at least ten days' notice in some newspaper published in Worcester county, or by handbills written or printed, posted in said town, of their purpose to lay out, open, extend, close up, widen, straighten, grade or improve the street or alley, square, drain or waterway so directed to be laid out, opened, extended, closed up, widened, straightened, graded or improved, and of the day, hour and place of meeting for the said purpose; and they shall meet at the time and place mentioned in the notice given by them, and proceed to exercise the powers and perform the duty assigned to and required of them, and to ascertain whether any and what amount in value of damages will be caused thereby, for which the owner or occupant of any right or interest, claim in any ground or improvement ought to be compensated, over and above the amount in value of benefit which will thereby accrue to such owner or occupant thereof, and ascertain what amount in value of benefit will thereby accrue to any lot or parcel of ground by or through which the same may pass or improvements made, or any other property, or to the owner or occupant thereof, and which the said lot or parcel of ground or the owner or occupant thereof ought to pay. They shall locate boundaries and prepare an explanatory map, giving a description of the street or alley opened, closed, extended, widened, straightened or improved with each separate lot or parcel of ground deemed to have sustained damages, or received benefits, and they shall within ten days return to the Mayor and Council such map, together with the amounts of damages awarded to such owner or occupants, and the amount of benefits assessed to anv lot or parcel of ground or the owner thereof, together with the certificate of their qualification, which may be ratified or rejected, or altered and amended, in whole or in part, by said Mayor or Council; provided, that the Mayor and Council shall give ten days' notice, at least, by publication in some newspaper published in Worcester county, or by ten days' notice, at least, in writing, to each property owner so interested, of the time set for final action or return of said examiners, and said Mayor and Council shall act on said return within twenty days after expiration of said notice, and may issue a new commission, as in their judgment may seem proper; and before actually proceeding to open, widen, extend or close any such street or alley the Mayor and Council shall pay or tender to the person, his agent, guardian or representative, the amount of damages so awarded;